

# STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 17 June 2013 at 7.30 p.m. in Caston Village Hall.

Present: Councillors Peter Mills (Chairman), Phil Childs, Rachael Garrod, Paul Howe, Lee Pilkington.  
Julian Gibson (Clerk)

- 1 **Apologies for absence.** It was **resolved** to accept the reasons for absence provided by Mr Morfoot and Mrs Tanner.
- 2 **Declarations of interest.** None.
- 3 **Dispensations.** None.
- 4 **Public participation session.** None
- 5 **Minutes.** The minutes of the meeting held on Monday, 20 May 2013 were **confirmed** and **signed**.
- 6 **Matters arising.** Mrs Garrod advised the meeting that there had been another serious traffic accident on the A1075 near the junction of the B1111, with police, fire and ambulance services in attendance.
- 7 **Correspondence.** The following correspondence was **received**:
  - 7.1 Norfolk Association of Local Councils: *Police and Crime Commissioner meetings.*
  - 7.2 Breckland Council: *Recycling remittance advice.*
  - 7.3 Office of the Police & Crime Commissioner for Norfolk: *Police and Crime Plan for Norfolk 2013-17.*
  - 7.4 Norfolk Constabulary: *Parish/Ward Crime Statistics - 1-30 April 2013.*
  - 7.5 Royal Mail: *Letter enclosing book of stamps.*
  - 7.6 Autela Payroll Services: *Parish Council Payroll - Legislation changes- What you need to know - Free support.*
  - 7.7 Barclays Bank Plc: *Community Account Statement - 1-31 May 2013.*
  - 7.8 Barclays Bank Plc: *Active Saver Account Statement - 1-31 May 2013.*
- 8 **Planning.**
  - 8.1 **Land near Breckles Heath, Stow Bedon.** Notice of the Decision in the Appeal against Breckland Council's Enforcement Order was **received**. The Clerk reported that, as the appeal was lost TNP now have a period of three months (until 24 August) from the appeal decision to comply with the Enforcement Order.
  - 8.2 **3PL/2013/0469/O: Stone Leigh Cottage, Mere Road, Stow Bedon.** Application for Erection of four bedroom dwelling and detached garage (outline application). It was **resolved** that the Council had no objection in principle, provided that the proposals in the full application when submitted were sympathetic with traditional Norfolk style.
- 9 **Muck Heap 100 Acre Hill.** A letter from Mr Peter Chapman was **received**. This confirmed that he had been visited by the Environment Agency, which had confirmed that the muck heap did not comply with the regulations in that it had remained on the same site for many years. The Clerk was asked to write to thank Mr Chapman for his co-operation in choosing future locations for the heap where the impact on residents of this parish were minimised.
- 10 **Blocked Drains outside Church Cottage, Breckles.** The Clerk reported on the problems being experienced with the blocked gullies opposite Breckles Church, which appear to be defeating NCC Highways. The Highway Engineer says they have now ordered further works to try to improve the situation, and also have a new drainage scheme in their programme for

the future. He also reported that the owner of Church Cottage had spoken to SDS Limited when they were cleaning the gullies, and been told that they had prepared an Engineer's report for NCC. She had asked NCC for sight of a copy, but this had been refused. The Clerk was asked to write to Norfolk County Council reminding them of their obligation under the Freedom of Information Act to release such a document, and to ask for a copy to be sent to the Council.

- 11 Breckles Parish Sign.** In the absence of Mrs Tanner there was nothing to report, so the Clerk was asked to place this matter on the next agenda.
- 12 Annual Parish Meeting.** The Draft Minutes of the Annual Parish Meeting held on Monday 20 May 2013 (to be confirmed and signed at the next Parish Meeting) were **agreed**. There were no actions arising.
- 13 Finance.**
  - 13.1 **Clerk's salary.** It was **resolved** that cheques numbered 100619 & 100620 totalling £584.28 (salary for 1 April 2013 to 30 June 2013: £472.34; Mileage Allowance Payment for 5 March 2013 to 23 May 2013: £111.94 of which £3.59 is the VAT element) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
  - 13.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100621 for £33.98 (Telephone £0.40; Hall heating £1.00; Training £2.50; Internal Audit £30.00; VAT £0.08) to the Clerk be signed as reimbursement for items paid on behalf of the Council for 6 March 2012 to 5 June 2013. (*Local Government Act 1972 s. 111*)
  - 13.3 **Monthly Financial Report.** The report for the month ending 31 May 2013 was **received**.
- 14 Matters for consideration at next meeting.** Breckles Village Sign.
- 15 Next meeting.** The next meeting of the Parish Council, was **confirmed** as **Monday 15 July 2013**, at 7.30 p.m. in **Caston Village Hall**.

*At the end of the meeting the Chairman announced that he was, for personal reasons, resigning both as Chairman and Councillor. He thanked fellow councillors, past and present, and the Clerk for their support during his seven years. Speaking on behalf of the whole Council, Mr Childs thanked Mr Mills for his service, and especially for the last three years during which he held the post of Chairman. The Clerk was asked to set the process of filling the casual vacancy in motion.*

**Confirmed:**

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**Phil Childs, Vice-Chairman**

15 July 2013

**Scheduled future Meeting dates:**

Monday, 19 August 2013*	Monday, 18 November 2013	Monday, 17 February 2014
Monday, 16 September 2013	Monday, 16 December 2013	Monday, 17 March 2014
Monday, 14 October 2013	Monday, 20 January 2014*	

\*If needed